

The Vermont Department of Health is continuing the effort to provide COVID-19 vaccine to the public who are eligible to be vaccinated. To accomplish this, a variety of health professionals will be needed as vaccinators. This Vaccinator Pre-Clinic Training packet provides you with both the required training elements and a collection of references to help you prepare for mass vaccination clinics.

For vaccinators, you must have a current Vermont Professional License allowing you to vaccinate. For information on professions allowed to administer COVID-19 vaccine visit the [Office of Professional Regulation](#), [PREP-Act Memo to Providers](#) and the [Board of Medical Practice](#). For EMS providers and other Medical Board professions please verify your questions on scope of practice to those licensing agencies

Contents

- Required Training or Review
 - Point of Distribution (POD)
 - HIPAA Training
 - Administering Vaccine Training
 - Pediatric Vaccine Administration
 - COVID-19 Vaccine EUA Fact Sheets
 - Medical Orders
 - Vermont Department of Health Clinical Protocols
 - Managing Adverse Reactions
 - When I Work
 - Vaccine Administration System (VAMS)
- Reference Resources

Acronyms

ACIP: Advisory Committee on Immunization Practices

AHS: Agency of Human Services

EUA: Emergency Use Authorization

HIPAA: Health Insurance Portability and Accountability Act

POD: Point of Distribution

TVRS: The Vaccine Registration System

VAMS: Vaccine Administration Management System

VAERS: Vaccine Adverse Event Reporting System

VIMS: Vaccine Immunization Management System

VDH: Vermont Department of Health

WIW: When I Work

COVID-19 Vaccinator Training Modules

Required Training

Training/Reference Material	Description
Point of Distribution (POD) Clinic Overview https://www.healthvermont.gov/sites/default/files/documents/pdf/HS-IZ-VAL-POD-Overview.pdf POD Vaccinator Role Description https://www.healthvermont.gov/sites/default/files/documents/pdf/HS-IZ-VAL-Vaccinator-TaskSheet.pdf	What is a Point of Distribution (POD)? Local health departments work alongside others, responding to and recovering from public health emergencies, such as disease outbreaks. PODs are designated locations that will host the health professionals for distribution of medication or vaccinations to the public.
HIPAA Awareness Training PowerPoint Presentation (healthvermont.gov)	Mass vaccine clinics will follow privacy rights to protect patient health information to the degree possible. Annually, please review the training course and complete survey training completion link at the end, on page 79 for credit.
Vaccine Administration Complete COVID Vaccine Training COVID-19 Vaccine Training Modules (cdc.gov)	Administering vaccine properly is essential to assure adequate immune response.
Pediatric Vaccine Administration YouTube Video Dr Daniel Wolfson VT EMS Pediatric Vaccine Refresher - YouTube How to Hold Your Child during Vaccinations CDC How to administer intramuscular and subcutaneous vaccine injections (immunize.org)	Review of best-practice techniques to safely vaccinate children and adolescents.
COVID-19 Vaccine EUA Fact Sheets EUA Fact Sheets for Recipients and Health Care Providers	For each COVID-19 vaccine authorized under an Emergency Use Authorization (EUA), the

<p>Pfizer - Comirnaty and Pfizer-BioNTech COVID-19 Vaccine FDA</p> <p>Moderna - Moderna COVID-19 Vaccine FDA</p> <p>J&J - Janssen COVID-19 Vaccine FDA</p>	<p>Food and Drug Administration (FDA) requires that vaccine recipients or their caregivers are provided with certain vaccine-specific EUA information to help make an informed decision about vaccination.</p>
<p>Medical Orders</p> <p>Epinephrine https://www.healthvermont.gov/sites/default/files/documents/pdf/HS-IZ-VAL-Epinephrine-StandingOrders.pdf https://www.healthvermont.gov/sites/default/files/documents/pdf/HS-IZ-VAL-Epinephrine-Insert.pdf</p> <p>Janssen https://www.healthvermont.gov/sites/default/files/documents/pdf/HS-IZ-VAL-Janssen-medical-order-signed.pdf</p> <p>Moderna https://www.healthvermont.gov/sites/default/files/documents/pdf/HS-IZ-VAL-Moderna-medical-order-signed.pdf</p> <p>Pfizer https://www.healthvermont.gov/sites/default/files/documents/pdf/HS-IZ-VAL-Pfizer-medical-order-signed.pdf</p>	<p>Medical Orders signed by the Vermont Commissioner of Health or delegate.</p>
<p>Vermont Department of Health Clinic Protocols</p> <p>Bloodborne Pathogen Exposure Control Plan https://www.healthvermont.gov/sites/default/files/documents/pdf/HS-IZ-VAL-BBPEC-VacClinicPlan.pdf</p> <p>Appendix 2 https://www.healthvermont.gov/sites/default/files/documents/pdf/HS-IZ-VAL-BBPEC-Appdx2-Train.pdf</p> <p>Appendix 4 https://www.healthvermont.gov/sites/default/files/documents/pdf/HS-IZ-VAL-BBPEC-Appdx4-Disposal.pdf</p> <p>Appendix 5 https://www.healthvermont.gov/sites/default/files/documents/pdf/HS-IZ-VAL-BBPEC-Appdx5-Needlestick.pdf</p>	<p>Mass vaccine clinic environments will follow best practice standards for vaccine administration and safety.</p>

<p>Appendix 6</p> <p>https://www.healthvermont.gov/sites/default/files/documents/pdf/HS-IZ-VAL-BBPECR-Appdx6-IncReport.pdf</p> <p>Emergency Care Adverse Events</p> <p>https://www.healthvermont.gov/sites/default/files/documents/pdf/HS-IZ-VAL-EmergencyCare-AdverseEvent.pdf</p> <p>Immunization Protocol</p> <p>https://www.healthvermont.gov/sites/default/files/documents/pdf/HS-IZ-VAL-Immunization-Protocol.pdf</p> <p>COVID Vaccine Administration</p> <p>https://www.healthvermont.gov/sites/default/files/documents/pdf/HS-IZ-VAL-Administration-Protocol.pdf</p> <p>Protocol for Multiple Vaccine</p> <p>https://www.healthvermont.gov/sites/default/files/documents/pdf/HS-IZ-VAL-MultiVaccines-Protocol.pdf</p> <p>Pre-Vaccination Checklist</p> <p>Prevaccination Checklist for COVID-19 Vaccines Information for Healthcare Professionals (cdc.gov)</p>	
<p>Managing Adverse Reactions</p> <p>CDC ACIP Adverse Reactions Guidelines for Immunization CDC</p>	<p>Best Practices Guidance of the Advisory Committee on Immunization Practices (ACIP)</p>
<p>When I Work</p> <p>https://www.healthvermont.gov/sites/default/files/documents/pdf/HS-IZ-VAL-WhenIWork.pdf</p>	<p>Employee scheduling app</p>
<p>Vaccine Administration System</p> <p>Healthcare Professional</p> <p>https://www.healthvermont.gov/sites/default/files/documents/pdf/HS-IZ-VAL-VAMS-Distribution-QuickGuide.pdf</p> <p>Inventory Manager</p> <p>https://www.healthvermont.gov/sites/default/files/documents/pdf/HS-IZ-VAL-VAMS-Inventory-QuickGuide.pdf</p>	<p>Secure, online tool to manage vaccine administration.</p>

Additional Reference Materials

Reference Material
<p>Vermont Department of Health COVID-19 COVID-19 Vermont Department of Health (healthvermont.gov)</p> <p>COVID-19 Vaccine Vaccine Vermont Department of Health (healthvermont.gov)</p> <ul style="list-style-type: none"> • Locate Vaccine Clinics • View the Vaccine Activity Map <p>Vaccine Vermont Department of Health (healthvermont.gov)</p>
<p>Immunization Action Coalition Vaccination Tools for Administering Vaccines (immunize.org)</p> <ul style="list-style-type: none"> • YouTube Vaccination Techniques https://youtu.be/WsZ6NEijlfI
<p>Distraction & Comfort Techniques</p> <p>Distraction techniques help provide a positive immunization experience for young patients - Pharmacy Today</p> <p>9 Things to Make Shots Less Stressful for You and Your Baby CDC</p> <p>Reducing the Pain and Anxiety of Vaccination in Children Gouvernement du Québec (quebec.ca)</p> <p>How To Reduce The Pain And Anxiety of Vaccinations : Shots - Health News : NPR</p>
<p>CDC COVID Vaccine FAQ - Healthcare Provider Resources & FAQ COVID-19 Vaccine FAQs for Healthcare Professionals CDC</p> <p>CDC COVID Vaccine Interim Clinical Guidance Interim Clinical Considerations for Use of COVID-19 Vaccines CDC</p>
<p>Medical Management in the Community setting Medical Management of Vaccine Reactions in Adults in a Community Setting (immunize.org)</p> <p>Vaccine Adverse Event Reporting System Vaccine Adverse Event Reporting System (VAERS) (hhs.gov)</p>
<p>V-Safe V-safe After Vaccination Health Checker CDC</p>

Vaccine Clinic Handouts

Things You Need to Know About COVID-19 Vaccine

[Thing you should know about the COVID-19 vaccine \(Rutland\) \(healthvermont.gov\)](https://healthvermont.gov/rutland/covid-19-vaccine)

Immunization Clinic Consent Form

[Vermont-Dept-Health-Walk-In-Consent.pdf \(healthvermont.gov\)](https://healthvermont.gov/consent-form)